



CENTER FOR
WOMEN IN
TRANSITION

Job Posting

Position Title: 2 available: Part-Time Shelter Assistant

Wage: Hourly Position

Hours: 1) Part-Time Shelter Assistant
Friday, Saturday & Sunday 2nd shift
20.75 hours per week

2) Part-Time Shelter Assistant
Friday, Saturday & Sunday 3rd shift
32 hours per week, benefits eligible

Preparation: High school diploma or equivalent required. Basic understanding of domestic violence and sexual assault issues desirable. Computer proficiency required. Must be sensitive to issues of diversity.

Job Summary: Works to ensure safety and security of facility while meeting the basic needs of residents. Provides backup to crisis line volunteers. Attends meetings and trainings. Participates in team activities.

Posting Date: August 23, 2017

Applications will be accepted until the positions have been filled. Applications without cover letters will not be reviewed. Please indicate which position you are applying for in your cover letter.

Send resume & cover letter to:

Shelter Program Manager
Center for Women in Transition
411 Butternut Dr
Holland MI 49424

The Center for Women in Transition is an Equal Opportunity Employer

